

Three balloons (green, light blue, and purple) with yellow streamers are positioned on the left side of the slide.

**Arts and Commerce College, Ashta.
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Group Discussion





Definition of Group Discussion

- Group discussion is a verbal dialogue and exchange of thoughts and opinions between a group of people
- Group discussion is a formal type of oral communication where 8-10 people come together and discuss an important issue.



The qualities judged

- Mental agility
- Spontaneity of decision
- Leadership
- Group behavior
- Clear and logical exposition
- Confidence, tact, cool temperament
- Presence of mind
- Interpersonal skills

Features of Group Discussion

- A form of conversation
- Different from debate
- No interference
- Discussion revolves around a single topic
- Cordial and friendly atmosphere
- The best form of face to face communication.
- Team work



Prerequisites of a Group Discussion

- Reading newspapers & business magazines
- Topics given by panelists
- Planning and preparation
- Knowledge with self-confidence
- Communication skills/ power of speech
- Presentation
- Body Language and personal appearance
- Being calm and cool



Prerequisites of a Group Discussion

- Extensive knowledge base related to state, country and globe.
- Areas are politics, sports, science & trade commerce, Industry and Technology, MNC, ect.
- Analyze the social, economical issues logistically .
- Listening skills
- Co-operation.



Benefits in Group Discussion

- Stimulation of thinking in a new way.
- Expansion of knowledge
- Understanding of your strength and weakness.
- Your true personality is revealed and qualities of leadership crystallize

Benefits in group discussion

- provides chance to Expose
- Language skills
- Academic knowledge
- Leadership skills
- people handling skills
- Team work
- General knowledge.



Process of Group Discussion

- Selection of the number of candidates
- Sitting arrangement
- Assignment of serial numbers
- Wearing number tag
- Instructions to the participants
- Selection of discussion topic
- 2-5 minutes for preparation
- Examiner's role



What to learn during the GD

- How to initiate the Group Discussion
- Inviting comments / Eliciting opinions
- Intervening the Group Discussion
- Making, accepting or refusing suggestions
- Summing up the Group Discussion.

Remember

- Duration of GD- 15-20 min.
- Panel members to observe- 3-4
- Time for preparation- 2-5 min.
- Sitting arrangement- Circular, Semi-circular, square, rectangular.
- Everybody should actively participate in discussion
- Quality of what you say is more important than quantity.
- Do not keep speaking all the time.
- Summarize the main points before to wind up the Group Discussion.



Do's in group discussion

- Appropriate to the issue .
- Make original points & support them by substantial reasoning .
- Listen to the other participants actively & carefully.
- Whatever you say must be with a logical flow,& validate it with an example as far as possible.
- Make only accurate statements.



Do's in group discussion

- Modulate the volume, pitch and tone.
- Be considerate to the feelings of the others.
- Try to get your turn.
- Be an active and dynamic participant by listening.
- Talk with confidence and self-assurance.
- Be assertive not dominating

Don'ts during group discussion

- Don't greet the panel
- Avoid being shy /nervous / keeping isolated from G.D
- Don't make fun of any participant even if his arguments are funny.
- No negative words about anyone
- Don't repeat and use irrelevant materials.
- Do not pepper your language with an accent



Don'ts during group discussion

- Don't worry about making some grammatical mistakes, for your interest the matter you put across are important.
- Avoid changed opinions
- Don't interrupt another participant before his arguments are over.

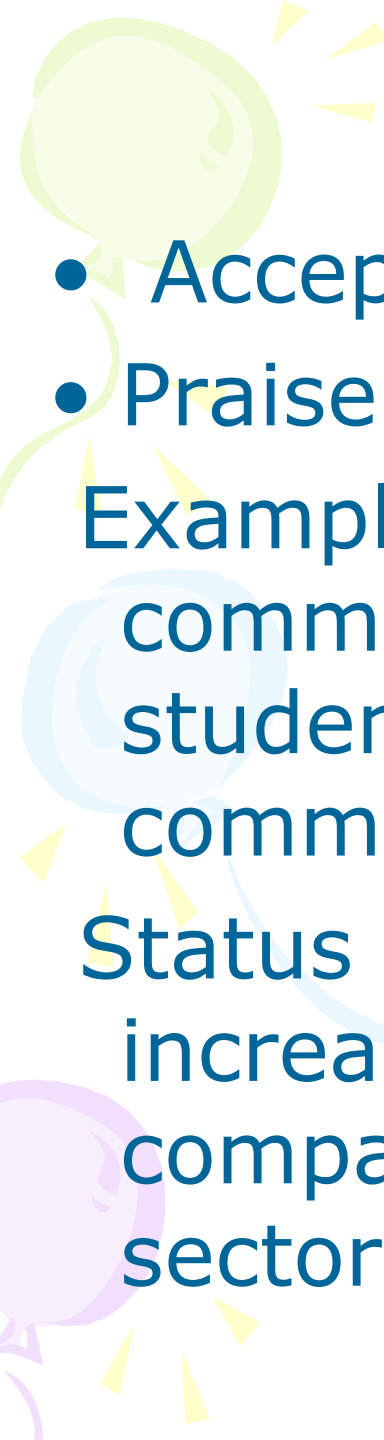
Important points in group discussion

- Be assertive: An assertive person is direct , honest careful about not hurting others 'self-respect'.
- A patient listener: listening to another person is one way of showing appreciation.
- Right language : Words can make friends & right words at the right time make the best results.
- Be analytical and fact-oriented : It is necessary to make relevant points which can be supported with facts and analyzed logically.




Accept criticism

- If any member of the group criticizes or disapproves a point, it is unwise to get upset or react sharply.
- In case the criticism is flimsy, the same can be pointed out politely.
- Maximize participation ; one must try to contribute fully, vigorously & steadily throughout the discussion.
- Show leadership ability: A group discussion also evaluates your leadership qualities.

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- Accept someone's point of view
 - Praise the argument



Example: Remedial English communication is necessary for college students because they fail in communication skill test.

Status of literacy of women , is increased from 30% to 70% when compared to past years, in employment sectors organized ,in the IT & ITES field.

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- Accept the contradicts view
 - Express your argument with few facts, cases, %, Newspapers publications etc.
 - Express without hurting others feelings.



• **Suggestions**

- Never try to bluff.
 - Practice group discussion with friends on different subjects.
 - Remember !speech is a powerful weapon.
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Topics of Importance frequently discussed

- Is India Shining
- Mobile phones / Internet – a boon or nuisance
- Students focusing on software industry-good or bad
- Child marriage
- India 2020
- Daughters are more caring than sons
- Influence of western culture in Indian Universities
- Influence of computers in medical sciences

A decorative graphic on the left side of the slide featuring three balloons: a green one at the top, a light blue one in the middle, and a purple one at the bottom. Each balloon is attached to a streamer and has several small yellow triangular flags hanging from it.

“Do what you fear, then fear will disappear”



**“Winners never do anything
different they do everything in a
different way”**

Thank you

